

AFFIDAVIT C – ALABAMA A&M UNIVERSITY

Good Faith Efforts

If the goal of participation by DBE/MINORITY business is not achieved, the Bidder shall provide the following documentation to the Owner of his good faith efforts:

Affidavit of: _____

(Name of Bidder)

I do certify the attached documentation as true and accurate representation of my good faith efforts.

	<u>NAME AND PHONE NUMBER</u>	<u>WORK DESCRIPTION</u>	<u>DOLLAR VALUE</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

Documentation of the Bidder's good faith efforts to meet the goals set forth in these provisions. Examples of documentation include, but are not limited to, the following evidence:

1. Copies of solicitations for quotes to at least three (3) DBE/MINORITY business firms from the source list provided by the University for each subcontract to be let under this contract (If 3 or more firms are shown on the source list). Each solicitation shall contain a specific description of the work to be sub-contracted, location where bid documents can be reviewed, representative of the Prime Bidder to contact, and location, date and time when quotes must be received.
2. Copies of quotes or responses received from each firm responding to the solicitation.
3. A telephone log of follow-up calls to each firm sent a solicitation.

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4. For subcontracts where a DBE/MINORITY business firm is not considered the lowest responsible sub-bidder, copies of quotes received from all firms submitting quotes for that particular subcontract.
5. Documentation of any contacts or correspondence to DBE/MINORITY business, community, or contractor organizations in an attempt to meet the goal.
6. Copy of pre-bid roster.
7. Letter documenting efforts to provide assistance in obtaining required bonding or Insurance for DBE/MINORITY business.
8. Letter detailing reasons for rejection of DBE/MINORITY business due to lack of qualification.
9. Letter documenting proposed assistance offered to DBE/MINORITY business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letter of credit, including waiving credit that is ordinarily required.

Failure to provide the documentation as listed in these provisions may result in rejection of the bid and award to the next lowest responsible and responsive bidder.

Date:_____ Name of Authorized Officer:_____

Signature:_____

Title:_____

State of Alabama; County of _____

Subscribed and sworn to before me this ____ day of ____ 20__

Notary Public_____

My commission expires;_____