

SECTION 00 91 11

ADDENDUM NUMBER 2

PARTICULARS

- 1.01 DATE: MAY 28, 2021**
- 1.02 PROJECT: JOSEPH F. DRAKE MEMORIAL LIBRARY REROOFING**
- 1.03 PROJECT NUMBER: B. C. NO. 2020697**
- 1.04 PSCA NUMBER: 001P**
- 1.05 OWNER: ALABAMA A&M UNIVERSITY**
- 1.06 ARCHITECT: NOLA | VAN PEURSEM ARCHITECTS, PC**

TO PROSPECTIVE BIDDERS

- 2.01 THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS AND MODIFIES THE BIDDING DOCUMENTS DATED MAY 12, 2021, WITH AMENDMENTS AND ADDITIONS NOTED BELOW.**
- 2.02 ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED IN THE PROPOSAL FORM. FAILURE TO DO SO MAY DISQUALIFY THE BIDDER.**
- 2.03 THIS ADDENDUM CONSISTS OF 6 PAGES.**

CHANGES TO THE PROJECT MANUAL

3.01 COVER & TITLE PAGE

- A. Change PSCA number listed to read: 001P.

3.02 SECTION 00 10 00 – BID DOCUMENTS AND FORMS:

- A. Advertisement for Bid: Change the date and time of the Bid to June 8, 2021 at 2:30pm CDT.

3.03 SECTION 00 22 00 – SUPPLEMENTARY INSTRUCTIONS TO BIDDERS:

- A. Paragraph 1.03.B – Change Paragraph to read as follows, “All sealed bids will be received by **2:30 p.m. CDT on June 8, 2021** at which time each bidder must submit a sealed envelope properly titled containing the Proposal form, the Bid Bond, Accounting of Sales Tax - DCM Form C-3A form, Supplement B - List of Unit Prices/Allowances, and Affidavit A. Upon receipt of these documents the bids will be publicly opened and read aloud. Supplement A – List of Subcontractors (section 00 43 21) and Affidavit C are to be hand delivered or emailed to the Architect within 24 hours after receipt of bids. No changes to the base bid will be allowed after **2:30 p.m.**”

3.04 SECTION 01 10 00 – SUMMARY:

- A. Paragraph 1.03.A: Attached herewith are the minutes and sign-in sheet of the Pre-Bid Conference held on May 24, 2021.

3.05 SECTION 01 30 00-ADMINISTRATIVE REQUIREMENTS:

- A. Add Paragraph 3.04.E to read as follows:
 - E. Within 10 days after date of the Agreement, submit preliminary schedule defining planned operations for the first 60 days of Work, with general outline for remainder of Work.
- B. Paragraph 3.09 – Replace paragraph and its subparagraphs to read as follows:
 - 1.09 Submittal Procedures
 - A. Shop Drawing Procedures:
 - 1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting the Contract Documents and coordinating related Work.
 - 2. Generic, non-project specific information submitted as shop drawings do not meet the requirements for shop drawings.
 - B. Transmit each submittal with a copy of approved submittal form.
 - C. Sequentially number the transmittal form. Revise submittals with original number and a sequential alphabetic suffix.
 - D. Identify Project, Contractor, Subcontractor or supplier; pertinent drawing and detail number, and specification section number, as appropriate on each copy.
 - E. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of Products required, field dimensions, adjacent construction Work, and coordination of Information is in accordance with the requirements of the Work and Contract Documents.
 - F. Deliver submittals to Architect at 301 Jefferson Street, Huntsville, AL 35801.
 - G. Schedule submittals to expedite the Project, and coordinate submission of related items.
 - H. For each submittal for review, allow 15 days excluding delivery time to and from the Contractor.
 - I. Identify variations from Contract Documents and Product or system limitations that may be detrimental to successful performance of the completed Work.
 - J. Provide space for Contractor and Architect review stamps.
 - K. When revised for resubmission, identify all changes made since previous submission.
 - L. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.
 - M. Submittals not requested will not be recognized or processed.
 - N. Shop Drawings and/or submittals requiring resubmission to the Architect due to non-compliance with the Contract Documents and /or incompleteness shall be thoroughly reviewed by the Contractor prior to delivery to the Architect for review. The Contractor shall ensure the completeness and compliance of the submittal materials. Cost incurred by the Owner for review of submittals after the second submittal is rejected will be the responsibility of the Contractor at the rate of \$150.00 per hour, including travel time.

3.06 SECTION 01 60 00-PRODUCT REQUIREMENTS:

- A. Paragraph 3.01 – Replace paragraph and its subparagraphs to read as follows:
 - 3.01 Submittal Procedures
 - A. Instructions to Bidders specify time restrictions for submitting requests for substitutions during the bidding period. Comply with requirements specified in this section.

- B. Architect will consider requests for substitutions only within 15 days after date of Agreement.
- C. Substitutions may be considered when a product becomes unavailable through no fault of the Contractor.
- D. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents.
- E. A request for substitution constitutes a representation that the submitter:
 - 1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product.
 - 2. Will provide the same warranty for the substitution as for the specified product.
 - 3. Will coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
 - 4. Waives claims for additional costs or time extension that may subsequently become apparent.
 - 5. Will reimburse Owner for all costs incurred for review or redesign services associated with approval by Architect or Architect's Consultants.
- F. Substitutions will not be considered when they are indicated or implied on shop drawing or product data submittals, without separate written request, or when acceptance will require revision to the Contract Documents.

CHANGES TO THE DRAWINGS (NOT USED)

END OF ADDENDUM NUMBER 2

Alabama A&M University
J.F. Drake Library Reroofing
PRE-BID CONFERENCE

DCM 2020697 PSCA #001P

May 24, 2021

10:00 am

MINUTES

Introduction – Rob Van Peurseem introduced himself and Laura Trenkle with Nola VanPeurseem Architects; Jerry Latham with Alabama A&M Facilities; Kevin Turner with Steve Ward and Associates.

Sign-In Sheet- was distributed and is attached

Contractor Pre-Qualification Requirements – this project requires prequalification. Prequalified bidders were reviewed and are listed in the project manual.

Bid Date, Location and Procedures

- Bid date and location were reviewed.
- Include all properly executed form for Accounting of Sales Tax
- Do not qualify bids.
- Affidavit A is to be included with the bid. Prime and subs should use best efforts to engage Disadvantaged Business Enterprises (DBEs) and minority firms.

Project Funding Source – Project is PSCA Funded

Tax Exempt Status

- Sales tax is NOT to be included in bid
- The accounting of Sales Tax Form shall be included with the bid.
- Contractor will get tax exemption certificate from Dept of Revenue

Allowances - See Section 01 21 00

- Allowances were reviewed.
- Owner's Discretionary Use Allowance and Unit Price Allowances must be included in the bid, use of allowances is at Owner's discretion.

Contract Schedule

- Work may begin after notice-to-proceed. Note the change in the amount of time the University has to review the contract is modified in Supplement A to the Instructions to Bidders.
 - o Substantial Completion was reviewed: See spec section 01 10 00

Liquidated Damages

- Liquidated Damages were reviewed: Noted in Appendix C – Supplementary Conditions of the Contract

Permit Requirements

- Department of Construction Management (DCM) is reviewing the project.
- DCM Permit & Fee are by the contractor and were reviewed.
- Alabama Department of Labor Elevator Permit requirements were reviewed.
- No City of Huntsville building permit is required.

Contract Considerations

- Owner intends to occupy the building throughout the construction period.
- E-Verify Program requirements were reviewed.

- CAD files of architectural base floor plans are available for submittal purposes
- Full-time superintendent requirements– Noted in Section 01 10 00.1.09.
- It is the contractor's responsibility to incorporate addenda items into the hard copy and any electronic files of the construction documents.
- Printed drawing sets will be the responsibility of the contractor.
- Substitutions must meet design intent, with burden of proof and coordination on the Contractor and his supplier to ensure that adequate space, clearance, and accessibility is available within the design for a properly functioning system.
- Installer Qualification requirements were discussed
- Subcontractors are required to be familiar with requirements of all documents, not just documents specific to their trade

Site Conditions

- Work limits and parking availability were reviewed. Contractor to stage from north and west side and maintain functioning exits. The parking lot on the west side of the building may be used.
- Existing Utilities can be used for construction, but conservation should be practiced.
- Firearms and tobacco (including electronic and chewing) are strictly prohibited on campus.
- It was noted that the university is open Monday through Thursday only during the summer, but accommodations may be made to work on Fridays as well.

Roof Design Considerations

- Kevin Turner with Steve Ward and Associates reviewed the drawings
- ES-1 Certified Coping Cap requirements were reviewed
- Note the inverted roof assembly at the cooling tower enclosure
- Note the requirements for new thru-wall flashing
- Note the requirements for radiused coping at the south entrance of the building
- Contractors are strongly encouraged to visit the site and review existing conditions.

Owner Comments:

- For access to the buildings pre-bid, Jerry Latham: 256-609-3705
- Note that the University is Closed on Fridays for the summer months.

Addenda

- Addendum #1
 - o Issued 5/20/21
- Addendum #2
 - o Upcoming
 - o Pre-bid meeting minutes and sign-in

Questions – Submit all questions by 48 hours before the bid.

Send to Nola VanPeurse Architects:

- Laura Trenkle: laura@nvparchitects.com
- Melinda Brooks: melinda@nvparchitects.com

