Marketing, Communication & Advancement
309 Patton Building
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AAMU Gift Transmittal Form

Please deliver all funds to Advancement Services, Patton Hall-Room 311

Prepared By: _____Ext. _____ Received By: _____

Department/Organization: _____

Please Provide:

- Please attach supporting documentation returned with donation (appeal envelopes, postmarked envelopes, etc.).
- Donor addresses separately if not listed on check/money order, etc.
- Name of contact person for gifts from organizations
- **Phone numbers for gifts of $1,000.00 and above**

Note: Credit card and e-check donations can be made by clicking the "Give Now" link on the University's home page.

Note: Please make checks and money orders payable to AAMU Foundation.

Donor Information (Name, Address, Phone #)	Amount	Check or Money Order #	Fund #	Fund Name	Were Goods or Services Provided?	Value of Goods or Services	Description of Goods/Services Received	Donation/Other- If other, please explain.
TOTAL:	0.00							

Deliverer's Signature:_____ On behalf of: _____ Date:_____

*Your signature verifies that the information and deposits recorded are accurate.