

Alabama A&M University
Department of Social Work, Psychology, and Counseling
Department of Education

Guidelines for Field Instruction Application Process

- Secure Field Application
- Secure NASW membership, professional liability insurance coverage, and background check online at the following sites:
 1. NASW Student Membership:
<https://www.socialworkers.org/Membership> -\$60.00
 2. Professional Liability: <http://www.naswinsure.com>-\$15.00
1-888-278-0038 (1,000,000/5,000,000) coverage
 3. Professional Background Check: www.castlebranch.com
1-888-914-7279 (School Code: AL90) - \$42.00

Field Applications must also include the following documents:

1. Copy of driver's license, or photo I.D. and auto insurance
2. Unofficial Transcript
3. Resume
4. Advisor's signature on application

Field application **must** be submitted to the field placement office located in Bibb Graves Hall-Room 103 by the **designated deadline**. (check the deadline on the appropriate application)

Contact:

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